



17555 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

Morgan Hill Civic Center
Council Chambers
17555 Peak Avenue
Morgan Hill, CA 95037

Chair:	Martin Cheek
Vice-Chair:	Matthew Kelly
Commission Member:	LaRene Green
Commission Member:	Bill Haskell
Commission Member:	Ronald Locicero
Commission Member:	Mary Seehafer
Commission Member:	Craig C. Van Keulen

PARKS AND RECREATION COMMISSION

REGULAR MEETING

July 21, 2015

7:00 p.m.

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

In compliance with Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the public are entitled to address the Parks & Recreation Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Parks & Recreation Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF AGENDA

CONFIRMATION OF NOTETAKER - COMMISSIONER SEEHAFFER

CONSENT CALENDAR

1. APPROVAL OF REGULAR MEETING MINUTES OF MAY 19, 2015
2. APPROVAL OF SPECIAL JOINT PRC/LCAC MEETING MINUTES OF MAY 19, 2015

BUSINESS

1. 2015 WORKPLAN DEVELOPMENT FINALIZATION

Recommended Actions:

- a. Discuss Workplan items as desired by commission
- b. Approve Final work plan to submit for City Council Review

2. LIAISON REPORTS

Recommended Action: Receive information from Commissioners on liaison assignments

- a. Aquatics Center (AC) (Green, Seehafer)
- b. Centennial Recreation Center (CRC) (Van Keulen)
- c. Library, Culture and Arts Commission (LCAC) (Seehafer, Kelly)
- d. Morgan Hill Unified School District (MHUSD) (Cheek, Van Keulen)
- e. Outdoor Sports Center /Morgan Hill Youth Sports Alliance (OSC/MHYSA) (Cheek, Locicero)
- f. Park Maintenance (Haskell/Seehafer)
- g. Bicycle and Trails (Seehafer)
- h. Youth Action Council (Cheek, Locicero)
- i. Help Morgan Hill Parks (Locicero, Cheek)

ANNOUNCEMENTS

FUTURE COMMISSION INITIATED AGENDA ITEMS:

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

ADJOURNMENT to the next Regular Parks & Recreation Commission meeting at **7:00 p.m. on August 18, 2015** in City Council Chamber, City Hall, 17555 Peak Avenue, Morgan Hill. Notetaker is Commissioner Kelly.

Notetaker Rotation: Seehafer, Kelly, Green, Van Kuelen, Haskell, Locicero, Cheek

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Following the opening of the Meeting, the public may present comments on items **NOT** appearing on the agenda that are within the Commission's jurisdiction. If your comments require Commission action, your request will be placed on the next appropriate agenda. No discussion or action may be taken until your item appears on a future agenda. You may contact the Clerk for specific time and dates. This procedure is in compliance with the California Public Meeting Law (Brown Act) G.C. 54950.5. Please limit your presentation to three (3) minutes.

PUBLIC COMMENTS ON ITEMS APPEARING ON AGENDA

The Parks & Recreation Commission welcomes comments from all individuals on any agenda item being considered by the Commission. Please complete a Speaker Card and present it to the Clerk. This will assist the Members in hearing your comments at the appropriate time. Speaker cards are available from staff. In accordance with Government Code 54953.3 it is not a requirement to fill out a speaker card in order to speak to the Commission. However, it is very helpful to the Commission if speaker cards are submitted. As your name is called, please walk to the podium and speak directly into the microphone. Clearly state your name and address and then proceed to comment on the agenda item. In the interest of brevity and timeliness and to ensure the participation of all those desiring an opportunity to speak, comments presented to the Commission are limited to three minutes. We appreciate your cooperation.

If you are unable to attend the meeting in person and would like comments to be considered by the Commission on an agenda item, comments can be submitted by mail, by e-mail, or in person before 5 pm the day of the Commission meeting. Comments should be addressed to:

Chris Ghione
PRC Staff Liaison
17575 Peak Avenue
Morgan Hill, CA 95037
chris.ghione@morganhill.ca.gov

NOTICE

AMERICANS WITH DISABILITIES ACT (ADA)

The City of Morgan Hill complies with the Americans with Disability Act (ADA) and will provide reasonable accommodation to individuals with disabilities to ensure equal access to all facilities, programs and services offered by the City. If you need special assistance to access the meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Office of the City Clerk at City Hall, 17575 Peak Avenue or call 779-7259 or (Hearing Impaired only - TDD 776-7381) to request accommodation. Please make your request at least 48 hours prior to the meeting to enable staff to implement reasonable arrangements to assure accessibility to the meeting.

If assistance is needed regarding any item appearing on the agenda, please contact the Office of the City Clerk at City Hall, 17575 Peak Avenue or call 779-7259 or (Hearing Impaired only - TDD 776-7381) to request accommodation.

NOTICE

Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

NOTICE

The time within which judicial review must be sought of the action by the Commission which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.



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Chair:	Martin Cheek
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Commission Member:	LaRene Green
Commission Member:	Bill Haskell
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Commission Member:	Mary Seehafer
Commission Member:	Craig C. Van Keulen

PARKS AND RECREATION COMMISSION REGULAR MEETING MINUTES

May 19, 2015

CALL TO ORDER

At 7:23 by Commissioner Van Kuelan

ROLL CALL ATTENDANCE

Cheek - Absent
Green – Present
Haskell - Present
Kelly - Present
Locicero - Present
Seehafer – Present
Van Keulen - Present

DECLARATION OF POSTING OF AGENDA

In compliance with Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

COMMUNITY SERVICES DIRECTOR REPORT Provided by Community Services Director.

ADOPTION OF AGENDA

Commission Action: Adopt Agenda . Motion Green, Second Haskell, Adopted 6-0

CONFIRMATION OF NOTETAKER - COMMISSIONER CHEEK (NOT PRESENT)

CONSENT CALENDAR

3. APPROVAL OF REGULAR MEETING MINUTES OF MARCH 17, 2015

Commission Action: Approve Minutes . Motion Locicero, Second Seehafer, Adopted 6-0
APPROVAL OF SPECIAL MEETING MINUTES OF APRIL 21, 2015

Commission Action: Approve Minutes . Motion Seehafer, Second Locicero, Adopted 6-0

BUSINESS

3. PARKS, RECREATION, TRAILS & BIKEWAYS MASTER PLAN UPDATES

Commission Action: Received update, no action.

4. REVIEW OF DOWNTOWN PARKS AND TRAILS CONCEPT DESIGNS

Commission Action: Commission provided comments and recommendations on concept designs

Commission Action: Recommended approval concept designs with the inclusion of Bathroom at Depot Park. Motion Locicero, Second Kelly, Approved 6-0

Commission Action: Recommend to Council the addition of restrooms on the West side of Monterey Road near Second Street. Motion Haskell, Second Van Kuelen, Approved 5-1 (Locicero opposed).

5. 2015/16 WORKPLAN DEVELOPMENT

Commission Action: Provided staff with direction on updates to work plan to be brought back at July Commission meeting.

6. SELECTION OF CHAIR AND VICE CHAIR

Commission Action: Cheek appointed Chair, Kelly appointed Vice-Chair. Motion Van Kuelen, Second Green.

7. DISCUSS OSC RELATED STREET CLOSURES

Commission Action: Received report from staff.

8. LIAISON REPORTS

Commission Action: Commissioners reported out on liaison areas. Haskell and Seehafer were added as Liaisons for Park Maintenance.

ANNOUNCEMENTS

FUTURE COMMISSION INITIATED AGENDA ITEMS:

None

ADJOURNMENT Motion Haskell, Second Kelly, Approved 6-0 at 10:00pm.



17555 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

Library, Culture and Arts
Commission

Chairperson:	Tim Hennessey
Vice Chair:	Loren Burks
Commission Member:	Cassie Castleberry
Commission Member:	Cecelia Clark
Commission Member:	Judith Cowen
Commission Member:	Paul Lake
Commission Member:	Bonnie Williams

Parks and Recreation Commission

Vice-Chair:	Martin Cheek
Commission Member:	Craig C. Van Keulen
Commission Member:	LaRene Green
Commission Member:	Bill Haskell
Commission Member:	Matthew Kelly
Commission Member:	Ronald Locicero
Commission Member:	Mary Seehafer

**LIBRARY, CULTURE AND ARTS COMMISSION &
PARKS AND RECREATION COMMISSION
SPECIAL JOINT MEETING
May 19, 2015**

CALL TO ORDER

At 7:02 by LCAC Chair Hennessey

ROLL CALL ATTENDANCE

Hennessey – Present
Burks – Present
Castleberry – Present
Clark – Present
Cowen – Present
Lake – Absent
Williams - Present
Cheek - Absent
Green – Present
Haskell - Present
Kelly - Present
Locicero - Absent
Seehafer – Present
Van Keulen – Present

DECLARATION OF POSTING OF AGENDA

In compliance with Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

COMMUNITY SERVICES DIRECTOR REPORT Provided by Community Services Director.

ADOPTION OF AGENDA

Commission Action: Adopted 11-0

BUSINESS

9. COUNCIL PRIORITIES, GOALS AND STRATEGIES DISCUSSION

Notes:

- Mayor Tate presented the Council Priorities, Goals and Strategies.
- Commissioners discussed ideas including:
 - o Private signage advertising Morgan Hill Amenities on off ramps
 - o Be mindful of dues and fee increases
 - o Review options for fees relating to Senior Services to support the program
 - o Create a welcome wagon program with possible commission involvement, including items for realtors to distribute.
 - o We should look at Seniors working in youth programs and vice versa
 - o Look at getting YAC involved in other decisions by commissions. Possibly return YAC meetings to the Council Chambers.
 - o Look at using utility boxes for public art
 - o LCAC still working to reinstate breaking the sound barrier
 - o The City should do an open house like Leadership Morgan Hill local government day for the general community
 - o Put on a meet Morgan Hill run
 - o More outreach to the MH Arts Community, the faith based community, book clubs, etc.
 - o Put on a Library Bike Ride “Book it on your bike”

ANNOUNCEMENTS: None

FUTURE COMMISSION INITIATED AGENDA ITEMS: None

ADJOURNMENT Adjourned by LCAC Chair Hennessey at 7:12pm

Parks & Recreation Commission
FY 2015-16 Work Plan
DRAFT

Project (Commissioner Responsible)	City Council Priority or Goal Supported	Start Date	Completion Date	Staff Resources Required	Desired Outcome
1. Participate and Review the Update of the Parks and Recreation Master Plan and Community Park Master Plan (Commissioners Kelly, Van Keulen, Green)	Support Youth Community Engagement Public Safety Economic Development	7/15	6/16	CSD Director (Significant) Associate Engineer (Significant)	City Council approval of the updated Master Plan that will serve as the foundation for future trail, bikeways, park and recreation improvements
2. Develop Plan for Healthy and Environmentally-Friendly Parks (Commissioners Seehafer, Haskell)	Protect Environment Public Safety	7/15	9/15	Maintenance Manager (Minimal)	City Council approval of Healthy Parks Plan
3. Develop a Plan to Get Youth More Active in Parks and Recreation (Commissioners Locicero, Cheek)	Support Youth	8/15	3/16	Recreation Manager (Minimal)	Plan for youth involvement

4. Develop Plan for Implementing Adopt a Park Program (Commissioners Green and Cheek)	Support Youth Infrastructure Community Engagement	7/15	9/15	Recreation Coordinator (Moderate)	Individuals, groups, and businesses becoming more involved in improving parks, trails, and public facilities
5. Participate in the Planning and Development of Downtown Park (Commissioners Green, Seehafer, Kelly)	Support Youth Infrastructure Community Engagement Public Safety Economic Development	7/15	12/15	CSD Director (Significant)	Recommend a plan for City Council approval that includes establishing a park, Hilltop trail, playground and connections between them
6. Support efforts to create an inclusive playground (Commissioners Locicero and Cheek)	Support Youth Economic Development	7/15	6/16	CSD Director (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts.
7. Review opportunities for future Special Events to be put on by the City (Commissioners Haskell, Green, Seehafer)	Support Youth Economic Development	7/15	6/16	CSD Director (Minimal) Recreation Manager (Moderate)	Review existing special events and determine if new events would be recommended. A specific event discussed was a run.

Staff Resources Required:

0-50 hours: Minimal
51-100 hours: Moderate
100+ hours: Significant